



STATE OF OHIO  
**OFFICE OF THE INSPECTOR GENERAL**

RANDALL J. MEYER, INSPECTOR GENERAL

30 EAST BROAD STREET - SUITE 2940, COLUMBUS, OHIO ♦ (614) 644-9110 ♦ (800) 686-1525

## **Responsibilities of the Office of the Ohio Inspector General**

### *Safeguarding Integrity in State Government*

The Office of the Ohio Inspector General is authorized by state law to investigate alleged wrongful acts or omissions committed by state officers or state employees involved in the management and operation of state agencies. We at the Inspector General's Office recognize that the majority of state employees and public officials are hardworking, honest, and trustworthy individuals. However, we also believe that the responsibilities of this Office are critical in ensuring that state government and those doing or seeking to do business with the State of Ohio act with the highest of standards.

As an independent state agency, the Office of the Ohio Inspector General is committed to investigating allegations of wrongful acts or omissions without bias or outside influence. It is paramount that the investigative process is conducted in a timely, thorough, and impartial manner. The Office is dedicated to the principle that no public servant, regardless of rank or position is above the law, and the strength of our government is built on the solid character of the individuals who hold the public trust.

The jurisdiction of the Inspector General is limited to the executive branch of state government. It extends to the Governor, the Governor's cabinet and staff, state agencies, departments, and boards and commissions. Our jurisdiction includes state universities and state medical colleges, but does not include community colleges. The courts, the General Assembly, and the offices of the Secretary of State, the Auditor of State, the Treasurer of State and the Attorney General, and their respective employees and staffs are statutorily excluded from the jurisdiction of the Office of the Inspector General. Likewise, we have no authority to investigate allegations concerning any federal, county, municipal or other local officials, agencies, or governing bodies.

Those individuals who contract with state agencies or who otherwise do business with the state may also fall under our purview. Investigations may result from complaints received by the Office, or are opened through the initiative of the Office of the Ohio Inspector General.

The Ohio Inspector General does not become involved in private disputes, labor/management issues, or litigation. We do not review or override the decisions on the merits of a court or the findings of any administrative body. In order for the Office to begin an investigation, allegations of wrongdoing must specifically relate to wrongful acts or omissions committed by state officials or state agencies.

Similarly, we are not an advocate for either the state agency or the complainant in any particular case. Our obligation is to ensure that the investigative process is conducted fully, fairly, and impartially. As independent fact finders, we may or may not find wrongdoing as the result of an investigation. Nonetheless, we reserve the right to make administrative recommendations for improving the internal controls and operations of an agency.

Occasionally, matters investigated by our Office fall within the jurisdiction of other agencies such as law enforcement, prosecuting authorities, and regulatory bodies. In such instances, we may refer a case to, or work with, one or more of those entities in order to conduct a thorough and complete investigation.



## Instructions for completing and submitting this form

- Please complete this form in its entirety.
  - Click on the box next to each field and fill in the appropriate information.
- We encourage you to add a detailed narrative of your complaint at the end of this document.
  - Don't forget to save your changes.
- Submitting this form via email:
  - Save this completed form and email it to us at:  
[oig\\_watchdog@oig.ohio.gov](mailto:oig_watchdog@oig.ohio.gov)
  - Don't forget to attach the completed document to your email.
- Submitting this form via fax:
  - Save and print the completed form.
  - Fax it to us at (614) 644-9504.
- Submitting this form by regular mail:
  - Save and print the completed form.
  - Mail it to us at:

OFFICE OF THE OHIO INSPECTOR GENERAL  
Attention: Intake Committee  
30 East Broad Street, Suite 2940  
Columbus, Ohio 43215-3414



For Office Use

File ID No. 2015 \_\_\_\_\_

## REPORT OF WRONGFUL ACT OR OMISSION BY STATE AGENCY OR EMPLOYEE

Complete and return this form to:

Office of the Ohio Inspector General, Attention: Intake Committee

30 East Broad Street, Suite 2940, Columbus, Ohio 43215-3414

Telephone: 614-644-9110 or 800-686-1525 FAX: 614-644-9504

Website Address: [watchdog.ohio.gov](http://watchdog.ohio.gov) Email Address: [oig\\_watchdog@oig.ohio.gov](mailto:oig_watchdog@oig.ohio.gov)

### OHIO INSPECTOR GENERAL COMPLAINT FORM

#### COMPLAINANT INFORMATION

YOUR NAME: \_\_\_\_\_ Requesting Confidentiality? Yes  No   
If yes, Why? \_\_\_\_\_

#### PERSONAL DATA

Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

#### WORK DATA

Place of Employment: \_\_\_\_\_ Position: \_\_\_\_\_  
Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

#### COMPLAINT DETAILS

#### NAME OF STATE AGENCY INVOLVED:

#### State Employee(s) or Individual(s) Involved

Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Contact Information: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Contact Information: \_\_\_\_\_

Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Contact Information: \_\_\_\_\_

#### Witnesses

Name: \_\_\_\_\_ Employer: \_\_\_\_\_  
Position: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Personal Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Name: \_\_\_\_\_ Employer: \_\_\_\_\_  
Position: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Personal Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Name: \_\_\_\_\_ Employer: \_\_\_\_\_  
Position: \_\_\_\_\_ Work Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Personal Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Have you reported this information to any other agency? Yes  No

If yes, which one(s)? \_\_\_\_\_

What is the status of the matter? \_\_\_\_\_

Is there any civil, criminal, or administrative litigation pending in this matter? Yes  No

If yes, what is the current status?

How do you know about the information you are disclosing in this complaint?

Personal or direct knowledge?

Other (please explain)?

Are there any relevant documents that support your allegation(s)? Yes  No

Please provide a narrative of the alleged wrongdoing or omission (add additional pages as needed)

I understand that by submitting this statement, I represent that the information contained herein is true and accurate to the best of my knowledge. (Click to check the box)

Pursuant to §121.42 of the Ohio Revised Code, the Office of the Inspector General has authority to investigate wrongful acts or omissions that were committed by a state employee, state officer or by a person (including but not limited to, an individual, corporation, business, or association) doing business with the State of Ohio. The Office does not have authority to investigate the general assembly; any court; the Secretary of State, Auditor of State, Treasurer of State, Attorney General and their respective employees.

**IMPORTANT NOTE: Simply completing this form will not automatically submit it to our Office. You must send the completed form via email, fax, or regular mail once you have filled in the required information.**