

MAR 22 2011

Ohio GED Transcript Request and Release of Information Form



1. Security Number (Social Security number or number used when testing):

□ □ □ . □ □ □ . □ □ □ □ □

2. *Name of GED student (current): _____

3. Street address (current): _____ Apt.: _____

4. City: COL State: OH ZIP: _____

5. Day Phone Number (614) _____ Date of Birth: _____

6. City and State where student tested: LONDON, OH Year tested: _____

7. Name(s) when tested (if different than above): _____

NOTE: If you are requesting that we send a transcript to the above address, skip question 8.

8. Send transcript to (if not to yourself): _____
 Business Name: _____
 Attn. Name: _____
 Street Address: _____
 City: _____ State: _____ ZIP: _____

Free Copy
Kathleen G. CSA I

FEES AND REQUIREMENTS MONEY ORDERS ONLY

Only Money Orders (payable to Ohio Testing Services) are accepted and must be sent with this request.

NOTE: FEE IS NON-REFUNDABLE AND NON-TRANSFERRABLE

CHOOSE ONE:

#1 Standard Service (\$10): The GED Office will process your transcript within 30 business days from the day it is received. It will be sent to you using United States Postal Service first-class mail. Allow time for mail delivery.

#2 Priority/Fax Service (\$15): The GED Office will process your transcript on the day it is received. It will be sent to you using United States Postal Service first-class mail (allow time for mail delivery) or it will be faxed to you if you so request. YOU MUST WRITE "PRIORITY PROCESSING" ON THE FRONT OF THE ENVELOPE.

▶ Fax number if you are requesting fax service: (_____) _____

▶ Attention: Name _____ Title _____

✓ The transcript will be faxed before mailing if you check the box above and give a valid fax number.

*The GED student listed above must sign and date this release of information form.

I, the undersigned, consent to the release of my GED records.

X _____ Date: 3/22/11
Signature of GED Student

Send completed form and money order to this address: **GED Transcript Office
25 South Front Street, 1st Floor
Columbus, Ohio 43215-4183**

NOTE: MAKE MONEY ORDER PAYABLE TO OHIO TESTING SERVICES