

OFFICE OF THE OHIO CONSUMERS' COUNSEL
TELEWORKER AGREEMENT

Name of Employee:

Rince Weston

Department/Office:

Legal Dept. / OCC

The employee will work from home or other location at the following address:

[Redacted address]

The employee can be reached at the following telephone number(s):

Home/Location:

[Redacted home/office phone number]

Mobile:

This agreement is entered to allow the employee to be eligible to participate in telework, which will be at OCC's option after the agreement is signed. The employee has read the current OCC Teleworking Policy and the employee agrees to comply with the attached Teleworking Policy for work from home or other authorized location. Violation of the Teleworking Policy or this agreement may result in discipline including termination of employment.

This agreement provides the employee the eligibility to work outside the OCC's office as specified below, and is not construed as superseding the requirement for prior approval to work outside the office on overtime or other time on any specific occasion in accordance with Section 2.2 of OCC's Teleworking Policy. This agreement may be terminated for any reason by a director or by the Consumers' Counsel. Management may also terminate the teleworking program, in their discretion.

Authorization for Teleworking is required when one's job description requires a need to telework, when there is a need to work in excess of eight hours on a workday, or when there is a need to work on a weekend.

The employee is responsible for documenting all OCC work accomplished from home or other authorized location.

The duty of OCC employees to protect the confidentiality and security of OCC information in any and all forms including paper and digital, as well as to protect the security of OCC computing and communications equipment, must be maintained while teleworking. The OCC employee's duty to protect OCC information and equipment outside the office continues for as long as the employee has OCC information and equipment outside the office, regardless of whether this agreement is terminated or the employee's employment with OCC ends.

The employee is responsible for any tax liability that may result from teleworking.

Signed by and agreed to:

[Signature]
Employee Signature

4/3/08
Date

Director Signature

Date

[Signature]
Consumers' Counsel Signature

4/4/08
Date