

[REDACTED]

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**From:** Heffner, Stan  
**Sent:** Wednesday, February 16, 2011 6:05 PM  
**To:** [REDACTED]  
**Subject:** FW: Secretary Ad  
**Attachments:** Ad - DOE Secretary.docx

Please prepare a regular envelope for mailing. I have some plain ones in the upper right hand cupboard to the left of my computer. Thanks!

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**From:** Melmer, Rick [<mailto:Rick.Melmer@usd.edu>]  
**Sent:** Friday, February 04, 2011 7:09 PM  
**To:** Heffner, Stan  
**Subject:** FW: Secretary Ad

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**From:** Melmer, Rick  
**Sent:** Friday, February 04, 2011 6:07 PM  
**To:** 'stan.heffner@ohio.state.oh.us'  
**Subject:** Secretary Ad

Stan

It was nice to visit today. I have attached the information that we discussed. We'd welcome your application and interest in the position. Take care Stan!!

Rick Melmer - Dean  
USD School of Education  
Delzell Education Center 102  
414 E. Clark Street  
Vermillion, SD 57069  
(605) [REDACTED]  
[Rick.Melmer@usd.edu](mailto:Rick.Melmer@usd.edu)