



OHIO DEPARTMENT OF HEALTH

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John R. Kasich / Governor

Theodore E. Wymyslo, M.D. / Director of Health

JUN 21 2013

Randall J. Meyer
Inspector General
Office of the Inspector General
30 East Broad Street, Suite 2940
Columbus, Ohio 43215-3414

OFFICE OF
INSPECTOR GENERAL
2013 JUN 21 PM 3:04

Re: File ID No. 2011-194, April 25, 2013 Report – Ohio Department of Health
Agency Response

Dear Inspector General Meyer:

The Office of Inspector General's April 25, 2012 report made four (4) recommendations and asks the Ohio Department of Health to respond within sixty (60) days with a plan detailing how the recommendations will be implemented. The Ohio Department of Health would like to offer the following response to the recommendations contained in your report.

1. Determine if administrative action is warranted for any ODH employees related to this investigation.

Response: Both cited employees, Lisa Klancher and Howard Donahue, are no longer employed at ODH. Klancher resigned on November 1, 2012. Donahue retired on January 28, 2012. The department has recently commenced its administrative investigation concerning this matter as it relates to the two current ODH employees. The investigation is ongoing and the department will share the outcome of the investigation with the Office of the Inspector General and the Ohio Ethics Commission.

2. Consider adding Apple computers to the ODH network and training OMIS personnel to provide support.

Response: ODH's Office of Management Information Systems (OMIS) assumed responsibility for the Apple computers approximately one year ago. OMIS technicians have inventoried all the equipment and software in ODH's creative services unit. All software and license keys have been removed from the Creative Services work area and are stored in OMIS. OMIS

technicians are responsible for updating the software and installing patches or new versions of software.

3. Establish a formal policy regarding the use of file sharing sites by ODH employees.

Response: A file sharing site policy has been established in paragraph 3.5 of ODH Directive 7C (attached hereto).

4. Revise ODH Directive 7B to include the new standards established by the State of Ohio IT in April 2011.

Response: Former ODH Directive 7B has been reviewed and renamed ODH Directive 7C, which was signed by the Director of Health on 4/18/13 and was effective on 4/22/13. ODH Directive 7C and the IT Code of Responsibility (ITCOR) have been posted to the ODH intranet and to the ODH bulletin board for staff to use. Additionally OMIS has added both documents to a new ODH gateway service that will require all ODH employees to digitally sign that they have read and understand ODH Directive 7C and the ITCOR. Signatures will automatically be required annually through this service as all ODH employees must access the gateway for the Timesheet application.

We again thank you for your assistance in this matter. If you have any questions, please contact Lance Himes, General Counsel, at (614) 466-4882.

Sincerely,

A handwritten signature in blue ink, appearing to read "Theodore Wymyslo".

Theodore E. Wymyslo, M.D.
Director